



Volume 21, Number 25

February 9, 1971

## BUSINESS STUDENTS OFFER HELP FOR LOW-INCOME TAXPAYERS

Low income taxpayers throughout San Luis Obispo County are getting free help filing their 1970 federal income tax returns from a team of three students from the Business Administration Department. The free help clinic was announced last week by Dr. George Clucas (Interim Dean of Business and Social Sciences).

Students John D. Ahearn, Marcia C. Engesser, and James G. Kluck were trained by V. Tony Stapley, manager of the Internal Revenue Service office in San Luis Obispo, to qualify as volunteer income tax assistants (VITA) aimed at advising low income groups with their tax return problems. Liaison for the project is being maintained through F. S. Schmidt, who is IRS district director in Los Angeles.

The VITA offices will be located at seven separate communities throughout the county on 11 occasions before the program ends on March 6. The clinics, which began last week in Santa Margarita, will also be held at the Grass Roots Centers in Paso Robles, Oceano, Morro Bay, Nipomo, and Atascadero.

The students, who will receive college credit for their part in the program, will place special emphasis on revisions in the income tax laws which were passed in 1969 but apply to returns for the 1970 tax year.

## WOMEN'S GLEE CLUB, COLLEGIANS SLATE COLLEGE HOUR CONCERT THURSDAY MORNING

Music with an international flavor will be combined with that of contemporary American composers when the Women's Glee Club and the Collegians stage and dance band combine their talents for a College Hour Concert Thursday (Feb. 11). The program, part of a continuing series of such concerts sponsored by the Music Department, is being planned for 11 a.m. in the Cal Poly Theater. Admission will be free, and the public is invited to attend.

Also slated to participate in the College Hour Concert are the Majors and Minors, a male vocal ensemble which specializes in barbershop music, and the Collegiate Quartet, another male group which is known for its renditions of contemporary popular and folk tunes.

Among the numbers being rehearsed by the 84-voice Women's Glee Club for the program are the Spanish Folk song, I Like the Lad With the Golden Hair, Chinese Mother Goose Rhymes by Crist, and the old Irish air, Danny Boy. Programmed by the Collegians, a 16-piece group which specializes in "big band" arrangements, are Look at That Girl, I'm a Man, and Sunny.

Harold P. Davidson (Head of the Music Department) will conduct the Women's Glee Club. The Collegians will be under the direction of Graydon Williams (also Music Department), who joined the college faculty last fall after having been on the faculty at College of the Ozarks, Clarksville, Ark.



#### SUGGESTIONS SOLICITED BY LIBRARY

A suggestion box has been set up opposite the Main Circulation Desk of the College Library for the purpose of soliciting ideas from students, faculty, and staff for the improvement of library services. Forms are provided for submitting suggestions, and it is hoped that many worthwhile ideas will result.

According to L. Harry Strauss (College Librarian), the addition of a suggestion box was recommended by Shannon Patterson (Reference Librarian), who noted the favorable results reported by another academic library in one of the professional library journals.

A library committee including Joy Berghell and Betty Smith (both Library Public Services) and Ed Wilk (Library Technical Services) will route the suggestions to the appropriate service areas for consideration and implementation where feasible.

#### KERSCHNER ASSUMES NEW DUTIES ON CHANCELLOR'S STAFF

The appointment of Lee R. Kerschner as assistant executive vice chancellor of the California State Colleges was announced last week by Chancellor Glenn S. Dumke. Dr. Kerschner succeeds Thomas H. McGrath, who on Jan. 27 was named president of Sonoma State College by the college system's Board of Trustees. Appointments of both Dr. Kerschner and President McGrath were effective last Wednesday (Feb. 3).

Since July, 1969, Dr. Kerschner has served in Chancellor Dumke's office as state college dean, faculty affairs, coming to the position from California State College at Fullerton, where he was associate professor of political science. The new vice chancellor is a former secretary of the statewide Academic Senate and was chairman of the Cal State, Fullerton, Faculty Council during 1968-69.

#### AG MANAGEMENT STUDENTS FORM FIRST CAMPUS CHAPTER OF N A A M A

The first student chapter of the National Agricultural Advertising and Marketing Association in the nation has been formed at Cal Poly. The chapter, with 17 charter members, was organized recently by students in the Agricultural Management Department of the School of Agriculture and Natural Resources. Don Colvin of Sierra Madre, a senior, is first president of the new student chapter. The national organization, now nearly five years old, has a membership of over 1,500 in 18 chapters throughout the United States.

#### FACULTY, STAFF INVITED TO JOIN IN COFFEE HOUSE PROGRAM

Faculty and staff members are invited to attend or participate in The Coffee House held from 7:30 to 10:30 p.m. each Sunday night in the Cellar of the Agricultural Education Building. The Special Events Committee of the Associated Students, Inc. sponsors The Coffee House which features folk music, interspersed with classical and rock, and provides a platform for local talent. A nominal admission fee is charged. For further information, faculty or staff members may contact students Mark Norris (543-5007) or Al Kammerer (544-3457).

Typewritten copy intended for the next issue of <u>Cal Poly Report</u> must be received prior to 12 noon Friday, Feb. 12, in the Office of Information Services, Administration-210.
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#### FARM MANAGEMENT ALUMNI WILL GATHER FOR SEMINAR

Alumni who majored in farm management at Cal Poly will return to the college for a two-day refresher seminar on Friday and Saturday (Feb. 12-13). The seminar was arranged by a committee of graduates headed by B. W. (Bud) Anderson of Modesto.

Alumni, Cal Poly faculty members, and a special guest specialist will conduct the seminar sessions, the second such event to be held. In 1968 some 62 alumni returned to the first such seminar. Edgar Hyer, a member of the college's Agricultural Management Department faculty, is advisor to the group.

Seminar sessions will be held in the Engineering Auditorium. Doyle Reed, farm management specialist at the University of California at Davis, will be the only off-campus speaker at the seminar. Cal Poly faculty participants include Al Amaral, Gaylord Chizek, Dr. Warren Farrell, and John Rogalla (all Agricultural Management Department).

J. Cordner Gibson (dean of the School of Agriculture and Natural Resources) will address a banquet to be held in the Elks Lodge in San Luis Obispo at 7:30 p.m. on Friday.

#### TALK ON FOREIGN AFFAIRS SLATED NEXT TUESDAY

Military implications of U. S. relations with Russia and China will be the subject of a lecture to be given next Tuesday (Feb. 16) at 11 a.m. in the Cal Poly Theater. Bruce B. Mason, professor of political science at Arizona State University, will be the speaker.

Col. W. L. Hastie (Head of the Military Science Department) said that although the lecture is a scheduled class within the department, interested members of the public are invited to attend.

A graduate of North Texas State University, Dr. Mason received his MA degree from Texas Christian University and his PhD in government from the University of Texas. He taught at Northwestern State College in Louisiana, Memphis State University, and the University of Florida prior to joining the Arizona State University faculty in 1960.

A member of the American Political Science Association and several other learned societies, Dr. Mason has published widely on subjects of government and political science ranging from employment of the disadvantaged to political and military aspects of Latin America, Taiwan, and Ghana.

#### HOLIDAY WORK SCHEDULES CLARIFIED BY PERSONNEL OFFICE

Friday (Feb. 12), Lincoln's Birthday, and next Monday (Feb. 15), Washington's Birthday, which will now be celebrated the third Monday in February instead of Feb. 22, are both work days at Cal Poly since classes are scheduled for those days, according to an announcement from the Personnel Office. However, employees entitled to these holidays will receive credit for compensating time off at a later date. Monday, May 31 (Memorial Day, which will now be observed the last Monday in May instead of May 30), is an academic holiday, and not a scheduled work day for Cal Poly personnel except for essential services.

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"CAM" IS FACILITIES GUIDE FOR FACULTY, STAFF

(This report continues a series of reviews of the College Administrative Manual. Copies of the manual have been issued to all department heads, departmental and other administrative offices, and are available in the college Library. Periodical changes, additions, and corrections are issued by Chester G. Young (Assistant to the President) reflecting policy and procedures established by the college administration, including actions of the Chancellor's Office, the Board of Trustees, and the Legislature.)

The contents of Chapter 2, College Administrative Manual, are of particular interest when college facilities are the topic. The chapter describes the function of the Facilities Planning Office, describes the five-year major capital outlay program, and gives procedures for justification of instructional capacity buildings, equipment lists, and minor construction.

The chapter also gives policies on use and allocation of the college's facilities. It provides answers to questions regarding assignments of buildings and rooms, scheduling of classes, and uses by non-college groups. The range of information includes uses of bulletin boards, posters and signs, and naming of buildings or memorials. College policy regarding textbook orders and use of the college store is included.

Section 240 of CAM governs uses of housing and feeding facilities, including vending machines. Regulations in Section 250 provide guidelines for operation of the College Computer Center.

An important reference related to Chapter 2 is the "President's Directive Regarding Use of State College Buildings and Grounds," which appears as Appendix IV of CAM. Legal notices at the entryways of the campus refer to this directive, copies of which may be examined in the college Security Office, Office of the Director of Business Affairs, or Office of the Director of Activities.

The directive provides for regulation of offering for sale or the selling of goods or services, the distribution of handbills or circulars, and for the holding of meetings, performances, rallies and similar public events. The directive specifically cites the time, place, and manner appropriate for such activities or events. The president or his designee is empowered to withhold approval of such events if they are deemed likely to cause any of a list of violations included in the directive.

INTERDEPARTMENTAL SURPLUS PROCEDURE ANNOUNCED

Equipment or supplies in excess of a department's needs may be declared surplus and made available to other offices of the college, according to Robert Miller (Accounting Office). Miller said the state procedures in the College Administrative Manual provide for disposal of items which are surplus to the college, but that occasionally items which could be used by another college office may sit unused or be disposed of without being claimed by someone who could use them for state business.

Departments with such items of equipment or supplies are requested to advise Miller of the quantities and descriptions of such items. They will then be listed in Cal Poly Report so that faculty, staff or departments able to utilize the items in their state business may request transfer of the surplus items. The accounting office will arrange for the property transfer.



COMING EVENTS -- COMING EVENTS -- COMING EVENTS

Cal Poly Women's Club Choral Section Meeting -- Tuesday, Feb. 9, 8 p.m., 1576 Laurel Ln., San Luis Obispo. Meeting in the home of Mrs. Victor Wolcott for rehearsal for Saturday night's Cal Poly Staff Club-Cal Poly Women's Club "Sweetheart Syncopation" dinner-dance. Members invited.

Film Festival -- Wednesday, Feb. 10, 7 p.m., Engineering Auditorium. Showing of motion pictures on Black history and culture; planned as part of the Black Heritage Week program sponsored by the Cal Poly Black Students Union and the Associated Students, Inc., College Program Board. Not a repeat of the Feb. 8 program. General admission tickets - 50 cents.

Artists Seminar -- Wednesday, Feb. 10, 7:30 p.m., Agricultural Engineering Building Room 123. First of a winter series of seminars featuring members of the Art Department faculty with Bernard Dusek as speaker; sponsored by the Art Department. Faculty and students invited.

Garden Clubs Board Tour -- Thursday, Feb. 11, 9 a.m., Campus and Student Dining Room Annex. Tour and brunch for members of the California Garden Clubs Board of Directors; hosted by the Cal Poly Ornamental Horticulture Department. By invitation.

College Hour Concert -- Thursday, Feb. 11, 11 a.m., Cal Poly Theater. Program featuring the Cal Poly Women's Glee Club under direction of Harold P. Davidson and Collegians stage and dance band as directed by Graydon Williams; sponsored by the Music Department. Public invited.

Speakers Program -- Thursday, Feb. 11, 11 a.m., McPhee College Union Building Courtyard. Talk on human relations by Hobart Crosby of Pepperdine University; planned as part of the Black Heritage Week program sponsored by the Black Students Union and the Associated Students, Inc., College Program Board. Public invited.

Physics Colloquium -- Thursday, Feb. 11, 11 a.m., Science Building Room E-26. Talk on "Superconductivity in Physics 133?" by Robert H. Knapp; sponsored by the Physics Department. Faculty, staff, and students invited.

Cal Poly Staff Club Luncheon Meeting -- Thursday, Feb. 11, 12 noon, Staff Dining Room. Program featuring illustrated talk on new techniques in slide presentations by Clyde Hostetter. Faculty and staff invited.

Varsity Wrestling -- Thursday, Feb. 11, 7:30 p.m., Men's Gymnasium. Cal Poly vs. Oregon State University. General admission tickets - students, \$1; all others, \$2.

Fashion Show -- Thursday, Feb. 11, 8 p.m., Cal Poly Theater. Show of African fashions by both female and male models; planned as part of the Black Heritage Week program being sponsored by the Black Students Union and the Associated Students, Inc., College Program Board. General admission tickets - 75 cents.

Chemistry Teachers Conference -- Friday and Saturday, Feb. 12 and 13, all day, Science Building. Annual winter conference of the California Association of Chemistry Teachers for college, university, and community college chemistry teachers from throughout California; hosted by the Chemistry Department. By registration in advance.

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COMING EVENTS . . . (Continued from Page 5)

Farm Management Seminar -- Friday and Saturday, Feb. 12-13, all day, campus. Seminar on farm management for Cal Poly alumni; sponsored by the Cal Poly Agricultural Management Department. By registration in advance.

Varsity Baseball -- Friday, Feb. 12, 2:30 p.m., Baseball Diamond. Cal Poly vs. San Francisco State College. Public invited.

Concert -- Friday, Feb. 12, 7 and 9 p.m., Cal Poly Theater. Concert by the Gow Dow, a group of students from California State Polytechnic College at Pomona; planned as part of Black Heritage Week program by the Black Students Union and Associated Students, Inc., College Program Board. General admission tickets - 75 cents.

Varsity Basketball -- Friday, Feb. 12, 7:30 p.m., Men's Gymnasium. Cal Poly vs. University of California at Riverside. Preliminary game at 5:15 p.m., Cal Poly Colts vs. UC-Riverside Frosh. General admission tickets -- students, 50 cents; all others, \$1.50.

Cal Poly Women's Club-Cal Poly Staff Club Dinner-Dance -- Friday, Feb. 12, 7:30 p.m., Madonna Inn, San Luis Obispo. "Sweetheart Syncopation" dinner and dance; jointly sponsored by the Cal Poly Women's Club and the Cal Poly Staff Club. Tickets - \$5.75 per person, may be purchased from officers and section chairmen of the two sponsoring organizations.

Varsity Wrestling -- Friday, Feb. 12, 9:30 p.m., Men's Gymnasium. Cal Poly vs. Portland State University. General admission tickets - students, 50 cents; all others, \$1.50.

Varsity Baseball -- Saturday, Feb. 13, 12:30 p.m., Baseball Diamond. Cal Poly vs. San Francisco State College. Public invited.

Military Ball -- Saturday, Feb. 13, 6:30 p.m., Madonna Inn, San Luis Obispo. Annual Military Ball and dinner; sponsored by the Cal Poly chapter of Scabbard and Blade military honor society. Tickets - dinner and dance, \$15 a couple; dance only, \$3 a couple.

Chinese Students Dinner and Show -- Saturday, Feb. 13, 7 p.m., Veterans Memorial Building, San Luis Obispo. Annual Chinese New Year Dinner and Show; sponsored by student members of the Poly Chi club and the Chinese community of San Luis Obispo. Tickets - \$3.

Drama -- Saturday, Feb. 13, 7:30 p.m. and 9:30 p.m., Cal Poly Theater. Performances of two plays -- "Home Cooking" and "Andrew" -- by the Zebra Club of Sacramento; planned as part of the Black Heritage Week program by the Cal Poly Black Students Union and Associated Students, Inc., College Program Board. General admission tickets - 75 cents.

Varsity Basketball -- Saturday, Feb. 13, 7:30 p.m., Men's Gymnasium. Cal Poly vs. California State Polytechnic College at Pomona. Preliminary game at 5:15 p.m., Cal Poly Colts vs. Cal Poly at Pomona Frosh. General admission tickets - students, 50 cents; all others, \$1.50.

Varsity Wrestling -- Saturday, Feb. 13, 9:30 p.m., Men's Gymnasium. Cal Poly vs. University of California at Berkeley. General admission tickets - students, 50 cents; all others, \$1.50.

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COMING EVENTS . . . (Continued from Page 6)

Pop Concert -- Sunday, Feb. 14, 7 p.m., Men's Gymnasium. Concert by popular recording star and guitarist Charlie Byrd with the Charlie Byrd Quintet; sponsored by the Assemblies Committee of the Associated Students, Inc., College Program Board. General admission tickets - college students, \$1.50; all others, \$2.

Cal Poly Women's Club Bridge Sections Meeting -- Monday, Feb. 15, 8 p.m., Dexter Library Building Room 129. Meeting with play for experienced and beginning players. Members invited.

Cal Poly Women's Club Walking Section Meeting -- Tuesday, Feb. 16, 9 a.m., Giant Food Market parking lot, Edna Rd., San Luis Obispo. Meeting for walk in the Rolling Hills and Country Club areas near San Luis Obispo. Members invited.

Cal Poly Women's Club Home and Garden Section Meeting -- Wednesday, Feb. 15, 10 a.m., 151 Orange Dr., San Luis Obispo. Discussion of local garden problems by Woody Frey in the home of Mrs. Allan Johnson. Members invited.

Cal Poly Staff Club Luncheon Meeting -- Thursday, Feb. 18, 12 noon, Staff Dining Room. "Travel Tales" presentation by Ena Marston will be featured. Faculty and staff invited.

Speech Department Drama -- Wednesday through Saturday, Feb. 17-20, 8 p.m., Cal Poly Theater. Performances of the Edward Albee play Who's Afraid of Virginia Woolf; produced by the Cal Poly Speech Department. General admission tickets - students, \$1; all others, \$2.

Varsity Golf -- Friday, Feb. 19, 12 noon, San Luis Obispo Country Club. Cal Poly vs. University of California at Santa Barbara. Public invited.

Varsity Baseball -- Friday, Feb. 19, 2:30 p.m., Baseball Diamond. Cal Poly vs. St. Mary's College. Public invited.

Varsity Basketball -- Friday, Feb. 19, 8 p.m., Men's Gymnasium. Cal Poly vs. San Fernando Valley State College. Preliminary game, 5:45 p.m., Cal Poly Colts vs. SFVSC Frosh. General admission tickets - students, 50 cents; all others, \$1.50.

Women's Sports Day -- Saturday, Feb. 20, all day, Men's Gymnasium and Crandall Gymnasium. Sports day featuring basketball competition for high school and junior high school girls basketball teams from throughout the California Central Coast Area; hosted by Cal Poly's student chapter of the California Association for Health, Physical Education, and Recreation. Public invited.

Varsity Swimming -- Saturday, Feb. 20, 12 noon, Swimming Pool adjacent to Men's Gymnasium. Cal Poly vs. California State College at Fullerton. Public invited.

Varsity Baseball -- Saturday, Feb. 20, 12:30 p.m., Baseball Diamond. Cal Poly vs. St. Mary's College, doubleheader. Public invited.

CSEA Dinner-Dance -- Saturday, Feb. 20, 7 p.m., Veterans Memorial Building, San Luis Obispo. Spring social event with "Night on Bourbon Street" as its theme; sponsored by Cal Poly Chapter 97 of the California State Employees Association. Tickets - sold out.

Varsity Wrestling -- Saturday, Feb. 20, 7:30 p.m., Crandall Gymnasium. Cal Poly vs. Cal Poly at Pomona. General admission tickets - students, 50 cents; all others, \$1.50.



LOS ANGELES CO-ED IS BLACK HERITAGE WEEK QUEEN

Miss Brenda Black, a 5-foot-2-inch co-ed from Los Angeles is Queen of Black Heritage Week at Cal Poly.

She will reign over activities which began Sunday (Feb. 7) and continue through Saturday (Feb. 13). She was chosen at a pageant in the Cal Poly Theater Sunday evening from a field of seven candidates.

Her court includes Johnnie Gilbert of Kansas City, Mo., first runner-up, and Patricia Fletcher of Pomona. Miss Black also was awarded the title of Miss Talent.

The Black Heritage Week program for the remainder of this week includes a speakers forum in the Cal Poly Theater at 8:30 o'clock tonight (Tuesday, Feb. 9), featuring Rev. Neal of Oakland; a second film festival at 8 p.m. Wednesday (Feb. 10) in the Engineering Auditorium; a speakers forum featuring Hobart Crosby of Pepperdine University in the College Union Courtyard at 11 a.m. on Thursday (Feb. 11); a fashion show highlighting Afro prints tailored by the models at 8 p.m. Thursday (Feb. 11) in the Cal Poly Theater; the Gow Dow Experience, a rock group from Cal Poly, Pomona, at 8 p.m. Friday (Feb. 12) in the Cal Poly Theater; and two performances by the Zebra Company, a Sacramento based repertoire company, at 7:30 and 9:30 p.m. Saturday (Feb. 13) in the Cal Poly Theater.

CAL POLY WOMEN'S CLUB, STAFF CLUB JOIN IN DINNER-DANCE

Mrs. George Clucas, president of the Cal Poly Women's Club, and Robert Adamson, president, Staff Club, remind members that the annual dinner-dance will be held in the Madonna Inn's Garden and Circle Rooms beginning at 7:30 p.m. Friday (Feb. 12) with a steak dinner, followed by a variety show featuring wives and faculty members. Participants will be able to dance in the Wine Cellar and retain their tables in the Garden and Circle Rooms.

FIVE ARE SELECTED FOR POLY ROYAL QUEEN FINALS

Cal Poly students will begin voting Monday, Feb. 15, to select the 1971 Poly Royal Queen from a field of five candidates.

The five finalists were selected at a pageant in the campus theater on Friday, Feb. 5. They are Julie Anne Ayres (Home Economics) of Auburn; Sandra Burnham (English) of San Mateo; Paula Mariann Harper (Child Development) of Palos Verdes; Diane Reich (Physical Education) of San Luis Obispo; and Lindy K. Swanson (Physical Education) of Miraleste.

The winner will be announced during a program during college hour (11 a.m.) on Thursday, Feb. 18, in the Architect Patio.

BOOKSTORE WILL FEATURE ARTHUR THOMAS' BOOK

The 212-page book, A Story From Michigan, by Dr. Arthur L. Thomas (Chemistry Department) will be a featured item in the El Corral Campus Store during the week of February 15, according to Mary Lee Green (store manager). The book is based on the life of Dr. Clarke F. Davis, teacher, lecturer, chemist, researcher, and industrialist.



#### C S C MAN RE-ELECTED TO ACCREDITATION COUNCIL POST

William B. Langsdorf, vice chancellor for academic affairs of The California State Colleges, has been re-elected as president of the Far Western Council on Accreditation. The council represents an evolving merger of two associations providing accreditation to secondary schools, community colleges and four-year colleges and universities in the western United States. Associations participating in the gradual merger are the Western Association of Schools and Colleges and the Northwest Association of Secondary and Higher Schools.

#### SPEECH DEPARTMENT DRAMA PROMISES "FUN AND GAMES" FEB. 17-20

"An evening of fun and games at the home of George and Martha Middleton" is being promised by the Cal Poly Theatre when it presents Edward Albee's play Who's Afraid of Virginia Woolf in the Cal Poly Theater. Performances of the contemporary and once-controversial drama of middle America are scheduled for Wednesday, Thursday, Friday, and Saturday (Feb. 17, 18, 19, and 20) evenings. Curtain time each evening will be 8 p.m.

Edward Pinson, a senior majoring in speech who is directing the campus production of Who's Afraid of Virginia Woolf as part of the requirements for his bachelor's degree, describes it as "a gripping play that shocked conservative theater-goers with its debut in 1962. Its approach to life is realistic, untouched, and uncensored by euphemistic parody," "The viewer becomes inescapably a part of this vibrating production, seeing, perhaps, reflections of his own life mirrored in the action," Pinson continued.

Who's Afraid of Virginia Woolf is the second in a series of plays produced by the Cal Poly Theatre under auspices of the Speech Department. Last November, the troupe presented memorable performances of Rosencrantz and Guildenstern Are Dead before three standing-room-only audiences on campus.

Cast in Who's Afraid of Virginia Woolf are four experienced student actors. Barbara Harris, an English major, will play the role of Martha Middleton, which Elizabeth Taylor memorably portrayed in the motion picture version of the play. The role of George Middleton will be acted by Bruce Wilkinson, a speech major, and Nick and Honey will be played by George Dellaganna and Debbi Ware, both speech students.

An advance sale of tickets for all four performances began this week at the Speech Department office, English-206. Tickets will also be available at the door on the four performance nights. General admission tickets are priced at \$1 for students and \$2 for others. Season tickets purchased for the play series which began with Rosencrantz and Guildenstern Are Dead will also be honored.

#### P E R S REPORTS AVAILABLE ON CAMPUS FOR REVIEW

The Board of Administration of the Public Employees Retirement System has submitted its 1970 Annual Report to the Governor and Legislature and Thirty-Ninth Annual Financial Report and Report of Operations for Fiscal Year Ended June 30, 1970. These reports are available for review in the Personnel Office, Adm-111.

#### REQUEST FOR UNUSED INTER-CAMPUS MAIL ENVELOPES ISSUED BY GENERAL OFFICE

A request for return of unused supplies of inter-campus mail envelopes for re-use was issued last week by Mrs. Lucy Schmidt (General Office Supervisor). She asked that envelopes in excess of the needs of various offices and departments be returned to the Duplicating Center, Adm-129.



FORMER SCIENCE EDITOR WILL BE CONFERENCE KEYNOTER

The former science editor for the Los Angeles Times will be the keynote speaker at the winter meeting of the California Association of Chemistry Teachers to be hosted by Cal Poly this Friday and Saturday (Feb. 13-14). Dr. Irving S. Bendelsdorf, writer of the widely-read "Of Atoms and Men" column, will speak on "Communications in the Future" for visitors and guests attending the weekend event.

An organization of some 500 chemistry teachers from the high school, community college, and four-year college and university levels who are dedicated to advancing the science through education, CACT is affiliated with the American Chemical Society. The two-day program at Cal Poly, a counterpart to a similar meeting held during the summer, is comprised this year of addresses by five other California scientists, including Charles E. Dills (Chemistry Department).

Dr. Bendelsdorf, also a consultant and lecturer, has been described as an author who can simplify highly technical information for general readership. He served as science editor of the Los Angeles Times from 1963 until last year, and received the Jean M. Kline Memorial Award from the American Cancer Society in 1965 and the James T. Grady Award for science writing from the American Chemical Society in 1967.

Major portions of next week's program at Cal Poly will be held in Sci-E-27.

PERSONNEL OFFICE ANNOUNCES AVAILABLE STAFF POSITIONS

The following openings on the college staff were announced recently by S. Milton Piuma (Staff Personnel Officer):

Clerical Assistant II-A (\$457-\$556), Student Financial Aids/Accounting Office, Business Affairs Division. Duties include assisting with the maintenance of external reports, student loans, scholarships, and trust accounts; compiling data for various studies, balancing related books of accounts, etc. Applicants should be high school graduates with training and experience as a statistical typist. Knowledge of bookkeeping and in the general field of credits and collections would be advantageous.

Sheet Metal Worker (\$810-\$893), Maintenance and Operations Department, Business Affairs Division. Duties include planning, layout, cutting, forming and installing the various sheet metal jobs on campus which would include repairing and/or replacing rain gutters, down spouts, roof jacks, flashings, ventilating ducts, bench tops, etc. Applicants must have a wide knowledge of various sheet metals and sheet metal tools, and knowledge of mathematics and geometry to design and lay out the many shapes required.

NEW MAGIC KINGDOM CLUB MEMBERSHIP CARDS AVAILABLE

New membership cards for Walt Disney's Magic Kingdom Club are still available to Cal Poly faculty and staff at the Personnel Office, Adm-111. (The 1970 cards expired Dec. 31, 1970) The Magic Kingdom Club offers the greatest value at "the happiest place on earth." Members can buy Magic Key Books, which include admission to Disneyland and a choice of any 10 attractions, for only \$4.75 for adults (a \$12.00 value), \$4.25 for juniors (an \$11.40 value), and \$3.75 for children (an \$8.65 value).

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